

**MINUTES OF MEETING
SPRING LAKE IMPROVEMENT DISTRICT**

The Regular meeting of the Board of Supervisors of the Spring Lake Improvement District was held Wednesday, July 12, 2023, at the District Office, 115 Spring Lake Boulevard, Sebring, Florida.

Present were:

Kay Gorham
Butch Copeland
Sue Dean
Phil Gentry

Board Chair
Vice Chair
Secretary
Asst. Secretary

Absent: Ken Kirk, Asst. Secretary

Also present were:

Bill Nielander
Diane Angell
Clay Shrum
Randy Nelson

District Attorney
District Administrator
Director of Planning and Development
Drainage Superintendent

Absent: Joe DeCerbo, District Manager and Israel Serrano, Deputy Manager

Residents & Guests

“See Sign in Sheet”

FIRST ORDER OF BUSINESS

Call to Order

Board Chair Kay Gorham called the meeting to order and led the pledge.

SECOND ORDER OF BUSINESS

Upcoming Meetings/Events/Correspondence

- A. July 18th, HCBOCC @ 9:00 a.m.
- B. July 26th, Library Machine Ribbon Cutting, 10:00 a.m. Community Center
- C. August 1st, HCBOCC @ 9:00 a.m.

THIRD ORDER OF BUSINESS

Approval of Minutes

The Board received copies of the June 7, 2023, Minutes for review. There being no further questions.

<p>ON MOTION by Phil Gentry, seconded by Sue Dean with all in favor the June 7, 2023, Minutes were approved.</p>
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FOURTH ORDER OF BUSINESS

Approval of Financials

The Board received copies of the June 2023 Financials for review. There being no further questions.

ON MOTION by Butch Copeland, second by Sue Dean with all in favor the June 2023 Financials were approved.

FIFTH ORDER OF BUSINESS

Treasurer

A. Update

An assessment deposit of \$94,516 was received making collections for the year, General Fund 94%, Lot Mowing 109%, and Village I 97%.

B. Resolution 2023-12 Budget Amendment Fishing Dock

A resolution was presented to the Board using operating reserves for the construction of a fishing pier at Bark Park.

ON MOTION by Butch Copeland, seconded by Sue Dean with all in favor Resolution 2023-12 Budget Amendment was approved.

C. 2nd Draft FY '24 Budget

Discussion was held on the 2nd draft of the Budget. The Board requested that \$30,000 in surplus funds be added to the General Fund budget. The FRWA rate study will be presented at the August meeting.

SIXTH ORDER OF BUSINESS

Deputy Manager

Israel Serrano was unable to attend the meeting. Diane read a Development Strategy update report he had prepared. (A copy is attached to these minutes).

SEVENTH ORDER OF BUSINESS

Attorney

A. Leasing former WWTP Site

After brief discussion a motion was made to table until the August meeting.

ON MOTION by Butch Copeland, seconded by Phil Gentry with all in favor to table leasing former WWTP Site until the August meeting.

EIGHTH ORDER OF BUSINESS

Supervisor Requests

Kay Gorham said the FASD conference was great, she learned a lot. The sessions she attended were very informative. She encouraged all the Board members to meet with Joe at least once a month, and to ask questions of staff prior to the Board meetings.

Butch Copeland thanked Randy for his quick response in helping resident Debbie Delaney with her drainage problem. He also said he enjoyed the conference, there is a lot to learn.

Phil Gentry said he enjoyed the FASD conference and learned a lot from the sessions.

Kay Gorham informed everyone in attendance that at the FASD conference the District was presented with a memorial plaque in remembrance of Tim McKenna and his work for the Board. It was very touching. The plaque is on display in the office lobby.

Clay Shrum reported that Phase I of the force main project from Floral to Madrid has begun. A survey was done to identify the easement. The project is moving along.

NINTH ORDER OF BUSINESS

Public Comments

There being none.

TENTH ORDER OF BUSINESS

Next Meeting

The next meeting will be on Wednesday August 9, 2023 @ 10:00 a.m.

- Public Hearing FY '24 Budget and Utility Rates and Fees

ELEVENTH ORDER OF BUSINESS

Motion to Adjourn

ON MOTION by Butch Copeland, seconded by Sue Dean with all in favor, the meeting adjourned at 10:24 a.m.

Kay Gorham, Board Chair

Sue Dean, Secretary



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Development Strategy

I have conducted interviews with all hourly employees. The District's goals are to develop leadership skills with the understanding we are building a team for the future. In order to meet our District needs, we have updated and developed new job positions and descriptions for most of our staff members. Overtime pay has been removed and our on-call staff agrees with what the District has implemented.

We continue to use Diamond Maps in our drinking water, wastewater and adding lot mowing to the program in order to stay on pace.

Once I receive our benefits package, I will get with staff once more to go over the benefit and salary administration program. I'm sorry I am not able to attend this month's meeting as I know the Board will have many questions. Once I return, I will try to set meetings with each member to answer any questions you might have.

Sincerely,

A handwritten signature in blue ink, appearing to be "A. L.", written in a cursive style.

Deputy Manager