

**MINUTES OF MEETING  
SPRING LAKE IMPROVEMENT DISTRICT**

The Regular meeting of the Board of Supervisors of the Spring Lake Improvement District was held Wednesday, April 13, 2022, at the District Office, 115 Spring Lake Boulevard, Sebring, Florida.

Present were:

Tim McKenna	Chairman
Bill Lawens	Vice Chairman
Kay Gorham	Secretary
Brian Acker	Asst. Secretary
Sue Dean	Asst. Secretary

Also present were:

Bill Nielander	District Attorney
Joe DeCerbo	District Manager
Diane Angell	District Administrator
Clay Shrum	Director of Operations
Israel Serrano	Utility Superintendent

Residents & Guests	"See Sign in Sheet"
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**FIRST ORDER OF BUSINESS**

**Call to Order**

Chairman McKenna called the meeting to order and led the pledge.

**SECOND ORDER OF BUSINESS**

**Upcoming Meetings/Events/Correspondence**

- A. April 13<sup>th</sup>, 11:30 Water Plant 2 Groundbreaking
- B. April 15<sup>th</sup>, Good Friday, Office Closed
- C. April 19<sup>th</sup>, HCBOCC Meeting @ 9:00 a.m.
- D. April 20<sup>th</sup>, LMS @ 8:00 a.m.
- E. April 20<sup>th</sup>-22<sup>nd</sup>, FASD Board and Quarterly Meeting, Tampa
- F. May 3<sup>rd</sup>, HCBOCC Meeting @ 9:30 a.m.

**THIRD ORDER OF BUSINESS**

**Approval of Minutes**

The Board received copies of the minutes from March 9, 2022, for review. There being no further questions.

ON MOTION by Brian Acker, seconded by Kay Gorham with all in favor the minutes from March 9, 2022 were approved.

**FOURTH ORDER OF BUSINESS**

**Approval of Financials**

The Board received copies of the March 2022 Financials for review. There being no further questions.

ON MOTION by Bill Lawens, seconded by Brian Acker with all in favor the financials from March 2022 were approved.

**FIFTH ORDER OF BUSINESS**

**Treasurer Report**

A. Update

Assessment Deposit in the amount of \$150,981 was received in April. Collections for the year are General Fund 88%, Lot Mowing 108%, and Village I Parks 89%.

B. Resolution 2022-04 Update Employee Policies per Audit.

During the audit process it was noted that our employee policies and procedures did not include a section pertaining to After Hours pay for Mosquito Spraying and After Hours On-Call Pay. After discussion and several questions Section 11.12.08 After Hours Pay was added to the policies.

ON MOTION by Kay Gorham, seconded by Sue Dean with all in favor Resolution 2022-04 amending the District Employee Policies and Procedures was approved.

Diane provided a copy of the FY 2022 Audit to the Board and asked if they had any questions to please let her know. Racquel McIntosh with Grau and Associates will be in attendance at the May meeting to review.

C. Motion to amend the FY 2022 Budget

Diane addressed several line items in the budget that needed to be adjusted.

ON MOTION by Brian Acker, seconded by Bill Lawens with all in favor to revise line items in the FY 2022 Budget was approved.

**SIXTH ORDER OF BUSINESS**

**Manager**

A. Updates

- **FASD**

Joe reviewed the Conference and requested Supervisors let us know if they are attending. Diane will handle the registrations, and hotel reservations are handled personally.

- **Pinedale Estates**

After discussion of debt repayment for Pinedale customers the Board agreed to discounting a lump sum payment of the debt portion.

ON MOTION by Bill Lawens, seconded by Sue Dean with all in favor to offer Pinedale Estates residents a 15% discount on debt service payments if paid in full vs. monthly installments.

- **Wastewater Permit Update**

Brian said that the increase in regulatory regulations is one of the reasons we had to raise the utility rates.

## B. Pickleball Courts

Discussion was held on the \$264,000 received from the sale of the surplus lands. The General Fund originally purchased this land to be used for parks and recreation.

Joe will continue to work on the construction of 4 courts and utilize the \$90k match provided by RPAC.

ON MOTION by Brian Acker, seconded by Bill Lawens with all In favor to put \$90,000 in Parks Capital Reserves as a match for The Pickleball Grant. The remaining \$174,000 will be put into the General Fund Operating Reserves.

## C. ARPA Funds

After discussion of the daily work that COMCAST/Xfinity is doing in Spring Lake, the Board agreed that the Manager should attend a HCBOCC meeting to explain why we are not going to install and operate our own fiber optic network.

ON MOTION by Brian Acker, seconded by Bill Lawens with all In favor to return the remaining balance of the ARPA funds to the County and seek reimbursement for the approximately \$22,000 of expenses we have incurred.

## SEVENTH ORDER OF BUSINESS

### Attorney

The surplus land closing took place on the 28<sup>th</sup>. There was nothing further to report.

## **EIGHTH ORDER OF BUSINESS**

### **Succession Planning**

Bill Lawens agreed to continue the process and begin meeting with management personnel relative to their own career plans. The Board and members of the public offered some changes/revisions to the draft plan that will be taken into consideration as the process moves forward. For the public record, Clay was assured that the absence of his “box” on the proposed operational chart did not infer his position was being eliminated. The new areas of responsibility and the tasks involved for Utility Management need to be revised for the yet to be named position Clay will hold.

## **NINTH ORDER OF BUSINESS**

### **Supervisor Requests**

Bill Lawens said that he would not be at the August 10<sup>th</sup> Board meeting.

Brian Acker said concerning the recent construction debris in the canals should the District implement a policy by resolution to require construction barriers. Joe will check with the County.

Brian Acker asked if we had started billing the District for water usage. Diane said that all of the new rates have been entered and changes to the District accounts have been made. The first bills go out next week.

## **TENTH ORDER OF BUSINESS**

### **Public Comments**

Butch Copeland said if the Board was going to pursue a residency requirement in the succession plan, they should list it as primary residence. He suggested that the Board look at the cost of renting a truck and trailer to move the heavy equipment in lieu of requiring a CDL License.

Phil Gentry thanked the Board for all of the time and effort that they give to the residents of Spring Lake.

Ron Fuller said he was on the Board of the Country Club Villas and would like to offer Joe a public apology about the way he was treated regarding the wastewater rates at the Villas annual meeting. He thanked him for being there and said that the Board does not feel this way and understand the necessity of the rate increase.

Karen Palino said she noticed a broken irrigation sprinkler on Oak Knolls. It is on a well not the districts water. Diane told her to contact her with the address and she would try and notify the homeowner.

## **ELEVENTH ORDER OF BUSINESS**

### **Next Meeting**

The next meeting will be on Wednesday May 11, 2022 @ 10:00 a.m.

**TWELFTH ORDER OF BUSINESS**

**Motion to Adjourn**

ON MOTION by Bill Lawens, seconded by Kay Gorham  
with all in favor the meeting adjourned at 11:05 a.m.

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Tim McKenna, Chairman

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Kay Gorham, Secretary