

**MINUTES OF MEETING  
SPRING LAKE IMPROVEMENT DISTRICT**

The Regular meeting of the Board of Supervisors of the Spring Lake Improvement District was held Wednesday, December 14, 2022, at the District Office, 115 Spring Lake Boulevard, Sebring, Florida.

Present were:

Tim McKenna	Chairman
Kay Gorham	Vice Chairman
Butch Copeland	Asst. Secretary
Ken Kirk	Asst. Secretary

Sue Dean was present via Telephone

Also present were:

Bill Nielander	District Attorney
Joe DeCerbo	District Manager
Diane Angell	District Administrator
Clay Shrum	Director of Planning and Development
Israel Serrano	Utilities Superintendent
Randy Nelson	Drainage Superintendent

Residents & Guests	“See Sign in Sheet”
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**FIRST ORDER OF BUSINESS**

**Call to Order**

Chairman McKenna called the meeting to order and led the pledge.

**SECOND ORDER OF BUSINESS**

**Oath of Office, Supervisor Ken Kirk**

Ken Kirk was sworn in as a Board Supervisor.

**THIRD ORDER OF BUSINESS**

**Upcoming Meetings/Events/Correspondence**

- A. December 22<sup>nd</sup>, Planning Council Meeting, Bartow @ 10:00 a.m.
- B. December 23<sup>rd</sup> & 26<sup>th</sup>, Christmas Holidays, Office closed
- C. January 2<sup>nd</sup>, New Year’s Holiday, Office closed
- D. January 3<sup>rd</sup>, HCBOCC Meeting, @ 9:00 a.m.
- E. June 12<sup>th</sup> – 15<sup>th</sup>, FASD Conference Orlando, Mark your calendars NOW

Melody Culpepper informed the Board that the HCBOCC Meeting was moved to January 5<sup>th</sup>.

Tim read correspondence from Vicki Brown with Highlands County Library thanking the District for the opportunity to serve the Spring Lake Community at the Spring Lake Festival.

The Board was giving a Thank You Card from the District staff in appreciation of the Holiday Bonus they received.

**FOURTH ORDER OF BUSINESS**

**Approval of Minutes**

The Board received copies of the minutes from November 9, 2022, for review. There being no further questions.

ON MOTION by Kay Gorham, seconded by Butch Copeland with all in favor the minutes from November 9, 2022, Board meeting was approved.

**FIFTH ORDER OF BUSINESS**

**Approval of Financials**

The Board received copies of the November 2022 Financials for review. There being no further questions.

ON MOTION by Ken Kirk, seconded by Kay Gorham with all in favor the financials from November 2022 were approved.

**SIXTH ORDER OF BUSINESS**

**Treasurer Report**

**A. Update**

Assessment deposits of \$550,460 were received making collections for the year in General Fund 51%, Lot Mowing 42%, and Village I 63%.

**B. Resolution 2023-06 ECO Park Piers**

A resolution was presented moving funds from operating reserves to Capital Outlay for the installation of two fishing piers at the ECO Park.

ON MOTION by Ken Kirk, seconded by Sue Dean with all in favor Resolution 2023-06 was approved.

**C. Motion to amend FY 2023 Budget**

A motion was needed to move funds in the FY 2023 Budget to Commercial Insurance to cover the actual costs for FY 2023

ON MOTION by Butch Copeland, seconded by Kay Gorham with all in favor the FY 2023 Budget was amended as presented.

**SEVENTH ORDER OF BUSINESS**

**Manager**

**A. Updates/Board Bios**

There were no questions on the updates in the Board Packets. All bio's need to be given to Joe by next week.

**B. Motion to approve Utility Capacity Commitment**

Pursuant to Resolution 2022-14, the staff recommended approval for the ECO Apartments, ECO Village, and Apex Garages.

ON MOTION by Kay Gorham, seconded by Ken Kirk with all in favor to approve Utility Capacity Commitments

**C. Letter of intent – ECO Water**

After Joe reviewed the field test opportunity, he asked for the Chair to be given the approval to sign the Letter of Intent.

ON MOTION by Butch Copeland, seconded by Kay Gorham with all in favor to sign the letter of intent.

**D. FY'24 Budget process**

Joe pointed out that monthly presentations would be made by each Department prior to the first draft in June.

**EIGHTH ORDER OF BUSINESS**

**Attorney**

Bill said he discussed the Letter of Intent with Joe and he had answered his questions. He had nothing further to report.

**NINTH ORDER OF BUSINESS**

**Golf Course Fence and Bridge**

Kay reported that the Golf Course has hired someone to install the fencing on the levee and make repairs to the Bridge.

**TENTH ORDER OF BUSINESS**

**Supervisor Requests**

Kay thanked Joe for the email he sent out about storm Debris and said Randy and his crew took care of everything promptly. She thanked Israel and his crew for helping with a sewer problem at the Clubhouse.

Ken Kirk said he thought it would be appropriate to work with developers to name new streets after Bill Lawens and Brian Acker to thank them for all their years of service. Joe will get the County procedures on street naming.

Tim McKenna wished everyone a safe and happy Holiday season.

**ELEVENTH ORDER OF BUSINESS**

**Public Comments**

Arlene Klingbiel asked if the new docks at the ECO Park would be covered under the Districts current liability insurance, Joe responded yes.

**TWELFTH ORDER OF BUSINESS**

**Next Meeting**

The next meeting will be on Wednesday January 11, 2023 @ 10:00 a.m. There is a possibility that a workshop will need to be conducted before the meeting and if necessary, will be duly noticed in the Legal notice section of the newspaper.

- Utility operations, fees, and future plans

**THIRTEENTH ORDER OF BUSINESS**

**Motion to Adjourn**

ON MOTION by Ken Kirk, seconded by Butch Copeland with all in favor the meeting adjourned at 10:20 a.m.