

RESOLUTION 2024-19
Utility Policies and Procedures
Wednesday, September 11, 2024

WHEREAS, the Spring Lake Improvement District (hereinafter “District”) was created by the Florida Legislature and codified in Chapter 1971-669, Laws of Florida, as amended by Chapter 2005-342, Laws of Florida, as amended by Chapter 2012-264, Laws of Florida, pursuant to the authority granted therein and;

WHEREAS, Chapter 298 of the Florida Statutes authorizes the Board of Supervisors, hereinafter referred to as the “Board”, of the Spring Lake Improvement District, hereinafter referred to as the “District”, to prescribe and establish policies and procedures for the District and;

WHEREAS, from time to time the District revises its policies and procedures and;

WHEREAS, the January 11, 2017 utility policies and procedures needed revision and;

WHEREAS, the attached utility policies and procedures have been reviewed by Board and staff.

NOW THEREFORE, BE IT RESOLVED THE DISTRICT BOARD APPROVES THE UPDATED UTILITY POLICIES AND PROCEDURES.

This Resolution shall become effective this 11th day of September, 2024.

Spring Lake Improvement District

By: _____
Kay Gorham, Board Chair

Attest:

By: _____
Tim Roland, Board Secretary



Utility Policies And Procedures

Adopted by Resolution 2009-02 February 11, 2009

Revised by Resolution 2016-06 July 13, 2016

Revised by Resolution 2017-01 January 11, 2017

Revised by Resolution 2024-19 September 11, 2024

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Spring Lake Improvement District

ESTABLISHING POLICIES AND COMPREHENSIVE REGULATIONS PERTAINING TO WATER & WASTEWATER UTILITIES OWNED AND OPERATED BY THE DISTRICT

GENERAL DECLARATION OF POLICY 11.01

The Spring Lake Improvement District; herein after referred to as the District; owns, operates and maintains water treatment and water distribution facilities and wastewater collection and treatment systems that serve its residents within the District. The District shall establish procedures to ensure sound management practices for water and wastewater distribution to the Spring Lake and out of District communities in cooperation with other agencies, and for determining charges for availability of services so that all such contributions shall be non-discriminatory among the various consumers served by the District's systems and shall be applied with uniformity to all consumers and prospective consumers within the District's service area, as well as out of District areas.

PURPOSE 11.01.01 The purpose of this document is to establish comprehensive policies and procedures pertaining to all utilities (water and wastewater) owned and operated by the District.

APPLICATION FOR SERVICE 11.01.02 Service shall be furnished only upon application(s) submitted to the District on the forms provided and as amended from time to time. The conditions of such application are binding upon the consumer as well as upon the District. To obtain service, application shall be made at the District in the place or places designated by the Board of Supervisors. The District accepts applications with the understanding that there is no obligation on the part of the District to render service other than that which is available from its existing utilities. The applicant shall furnish to the District at the time of application the name of the applicant, the ownership or other interest in or to the property or location, and the legal description or street address at which service is to be rendered. Valid government issued identification shall be required at the time of application.

Application for service required by firms, partnerships, associations, corporations and others shall be tendered only by duly authorized parties. An agent acting on behalf of a principal shall provide a notarized document stating that they are authorized to act on behalf of the principal. When service is rendered under agreement or agreements entered into between the District and an agent of the principal, the use of such service by the principal shall constitute full and complete ratification by the principal of the agreement or agreements entered into between the District and an agent of the principal under which such service is rendered.

At the time of application for service the applicant shall pay 50% of all applicable fees and charges as they may exist at the time in the manner prescribed in the District Policies and Regulations.

WITHHOLDING SERVICE 11.01.03 The District may withhold service to a consumer when that customer has previously been delinquent at or upon a location for which prior service has not been paid in full to the date of such application. It shall be the responsibility of the applicant to make inquiry as to the delinquent status of the account and bring said account current as a condition precedent to continuation of service. The District shall maintain current records of outstanding accounts and shall make such information available to the public at its offices during normal business hours. Service may also be withheld for service installations that are not complete or are not in compliance with District requirements or when the providing of such service would exceed plant capacity.

The District reserves the right to withhold or discontinue service for violations of its rules and regulations as specified, and as amended.

LIMITATIONS OF USE 11.01.04 The consumer shall use utility services purchased from the District only for the purpose specified in the application for service. All utility services furnished by the District to the consumer shall be through District meters and may not be re-metered by the consumer for the purpose of selling or otherwise disposing of such services without the written consent of the District. In no case, shall a consumer, except with the written consent of the District, extend water, wastewater or irrigation lines across a street, alley, lane, court, property line, avenue, or other public thoroughfare or right of way in order to furnish utility services for adjacent property even though such adjacent property is owned by consumer.

UNAUTHORIZED CONNECTION OR USE 11.01.05 No person, without prior written consent of the District, shall tap any pipe or main belonging to the District water system for the purpose of taking or using water. Connections to the District's water system for any purpose whatsoever are to be made only as authorized by the District. No person shall discharge any wastewater either domestic septage, RV waste or industrial waste to any District system without District permission. In case of any unauthorized discharge, interconnection, extension, re-metering, sale or disposition of water service, the consumer's water service shall be subject to discontinuance until such unauthorized use or disposition is discontinued and full payment is made for such service, calculated on proper classification and rate schedules plus fee(s) as may be amended and reimbursement in full made to the District for any extra expenses incurred by the District as the result of such unauthorized use, including administrative costs, testing, inspections, and court costs. In addition, unauthorized use may result in criminal prosecution by the District or other action as prescribed by law.

CONSUMER DEPOSITS 11.01.06 A deposit to secure the payment of bills and any expenses incurred by the District may be required at the time of submission of an application for service. Such deposit shall bear no interest and shall remain with the District until termination of service. Deposits shall be made in accordance with the rate schedules of the District in effect at the time of payment. Upon full payment of the consumer deposit, the District shall provide the consumer with a non-negotiable and non-transferable deposit receipt.

The utility service deposit may be waived for resident owners if the owner enrolls in the automatic payment plan (ACH). Should the owner withdraw from the automatic payment plan, a deposit will be required to continue service.

Upon final settlement of a consumer's account, the deposit may be applied by the District to any account balance due and any remaining balance of the deposit will be refunded upon surrender to the District applicable deposit receipt or when the receipt cannot be produced, upon adequate identification.

BILLING 11.01.07 Customers are billed monthly for services rendered. The monthly bill shall reflect the base rate and volumetric usage charges and such other fees and charges designated by the District as they may be amended from time to time. Customer's monthly bills for service shall be due when rendered. A bill shall be deemed rendered when mailed United States postage prepaid mail, submitted for payment through the automatic payment plan (ACH) or when delivered to the consumer's address shown on the application for service. The District will not accept partial payment of any bill rendered.

DELINQUENT BILLS 11.01.08 LIENS IN FAVOR OF DISTRICT; PROCEDURES FOR CONTESTING CHARGES; DISCONTINUATION OF UTILITY SERVICE FOR NON-PAYMENT: All statements for utility services shall be deemed delinquent if not paid within ten (10) days of the due date shown thereon. A late fee as prescribed in Schedule A shall be imposed if the bill is not paid within twenty days of the due date and for each billing period for which the bill is delinquent. Pursuant to the authority of Florida Statute 298 and the District Charter, in the event that any rates, fees, rentals, charges, or delinquent fee(s) shall not be paid when due, and shall be in default for sixty (60) days or more, the unpaid balances thereof and all interest accrued thereon, together with reasonable attorney's fees and costs, may be recovered by the District in a civil action.

All utility bills shall be paid on or before the due date on the utility bill to avoid discontinuation of service.

Any consumer contesting any statement or billing shall first present it to the District utility department with a statement of explanation or contest in writing prior to the bill becoming delinquent. If the matter is not then resolved, the utility department shall, within seven (7) days, forward the billing and a written statement to the District Manager. If the matter is not then resolved, the District Manager shall, within seven (7) days, notify the consumer in writing that the matter will be heard before a panel consisting of the District Manager or his designee, and a representative of the utility department. Notice shall be given to the aggrieved consumer at least seven (7) days prior to the scheduled hearing by mailing said notice return receipt required to the address which appears on the consumer's utility bill, or by personal service by leaving a copy of the notice at such address either by delivery to a person upon the premises, or by posting in a conspicuous place on or about the main entrance. Refusal by any customer to accept service of a notice hereof shall be noted on the notice when returned and shall be deemed a waiver by the consumer of the opportunity for a hearing provided herein, in which case the determination of the office of the District Manager shall be final. The hearing shall be conducted during normal business hours at the District Office, or the panel and the aggrieved consumer may agree to a time that is mutually convenient to all. If during the hearing process an adjustment to

the billing is made, a refund to the consumer shall be rendered either by check or as a credit to consumer's active account within seven (7) days as determined by the District Manager. If, after this hearing, the matter is not resolved, then the consumer may request an appearance before the Board of Supervisors, in which event all documents, transcripts, findings, and statements shall be transmitted forthwith to the District Manager for further disposition. It shall be the duty of the Manager to notify the consumer of the public hearing at which the consumer is to appear before the Board of Supervisors, by mail or delivery of notice as provided in this Section.

In the event, any rates, fees, rentals, charges or delinquent fee(s) shall not be paid in accordance with this Rule, the District shall have a lien on all lands or premises served by the District Utility Services for all service charges until said service charges are paid. Said lien shall have the highest priority authorized by law. Such liens, when delinquent for more than thirty (30) days, may be foreclosed on by the District, in the manner provided by the State of Florida for the foreclosure of mortgages.

In the event that a consumer's bill shall remain delinquent for a period of thirty (30) days, a written notice shall be sent to the customer at the service location and or the address indicated on the application. The notice shall inform the customer that service may be discontinued. If after fifteen (15) days following the notice, the account remains delinquent, the District Manager may at his discretion direct the water department to have the utility service to property or premises served discontinued. When service is disconnected as a result of delinquent payment, the customer shall be responsible for the service fees as prescribed in Schedule A for both discontinuance and reactivation of service.

The District shall require payment of service fees for consumers whose services have been previously disconnected due to non-payment as a condition to continued service.

Should the District be unable to obtain payment through the automatic payment plan as a result of insufficient funds or a closed account, returned check fees, late fees, and disconnection and reconnection fees shall be charged pursuant to Schedule A as they may apply.

Should an ACH customer be delinquent twice within a six-month period of time, a deposit prescribed in Schedule A shall be required to continue service.

ADJUSTMENT OF BILLS; METER READINGS AND INSPECTIONS 11.01.09

When a consumer is determined by the District to have been overcharged or undercharged as a result of an incorrect meter reading, defective metering, incorrect application of rate schedule fees and charges, or mistake in billing, the amount so determined may be credited or billed to the consumer, as the case may be. The adjustment shall be accomplished over a period not to exceed ninety (90) days, unless otherwise directed by the District Manager and so noted on the account.

The District may read and inspect meters periodically to determine their condition and accuracy and as a basis for periodic billings. If a consumer requests an inspection or re-reading of a meter, the District may impose a service charge in accordance with policies for service established by the Board which may be amended from time to time.

Customers who experience a major water leak may apply for an adjustment to their bill on the form prescribed accompanied by written proof that the leak was repaired. Upon verification, an adjustment may be made to the customer's bill for the volumetric charge based upon the highest volumetric usage for the previous twelve-month period. A customer shall be limited to this credit once in any twelve-month period. It is the responsibility of the customer to ensure the integrity of the water distribution system downstream of the meter and as such any credit under this section shall be at the sole discretion of the District.

ACCESS TO PREMISES 11.01.10 As a condition to providing service, the consumer shall grant to the District or its authorized agents or employees access to consumer's property during all reasonable hours and, in the event of an emergency, at any time, for the purposes of reading meters or maintaining, inspecting, repairing, installing or removing District's property.

INSPECTIONS OF CONSUMER INSTALLATION 11.01.11 The District reserves the right to inspect and approve any consumer installation prior to providing service and from time to time thereafter to ensure compliance with applicable laws, regulations of the District, and rules and regulations affecting such installation. No changes or system expansions in any consumer installation which may materially affect proper operation of the District utility system shall be made by a consumer without express written consent of the District Engineer and approval of the District Manager. The consumer shall be responsible for the cost of making changes or repairs resulting from any unauthorized alteration, and the District may require payment for or reimbursement of expenses associated with those costs as a condition to continued service.

PROTECTION OF DISTRICT PROPERTY 11.01.12 In the event of any damage to District property located upon consumer's property which arise out of any act of the consumer or agents, employees or independent contractors upon the premises, the cost of repairs or replacement shall be the responsibility of the consumer, and full payment or reimbursement to the District may be a condition imposed by the District for the continuation of service.

CHANGE OF OCCUPANCY; TERMINATION OR TRANSFER OF SERVICE

11.01.13 It shall be the obligation of the consumer to notify the District of a change of occupancy, or other circumstances for which termination of service is requested, and the consumer shall be responsible for all service charges incurred to the date upon which written or personal notification is received by the District, after which District shall have a reasonable time not to exceed seventy-two (72) hours in which to discontinue service. The customer shall be responsible for payment of a disconnection fee as prescribed in Schedule A. The District shall close the customer account and make the necessary account adjustments. All resumptions of service under this provision shall require a new application for service.

RESUMPTION OF SERVICE 11.01.14 After termination or discontinuance of service as provided herein, the District may require as a condition precedent to service resumption, payment in full and adequate security in the form of additional security deposits to cover all costs reasonably incurred by the District as the result of such termination or discontinuance. This includes any re-connection fees, meter installation or removal and re-installation costs, inspection costs, or other costs incident thereto in accordance with District's schedule of fees and costs for such services then in effect.

SUSPENSION OF SERVICE 11.01.15 The customer may request in writing or electronically, using the approved District Form, that service be suspended. Disconnection and reactivation fees shall not be charged provided the services are performed during normal business hours. The customer shall be responsible for payment of the base rate as established in Schedule A during the period for which the service is suspended.

CONTINUITY OF SERVICE 11.01.16 The District will at all times use reasonable diligence to provide continuous service, and having used reasonable diligence, shall not be liable to the consumer for failure or interruption of continuous service. The District shall not be liable for any act or omission caused directly or indirectly by strikes, labor troubles, accidents, litigations, breakdowns, shutdowns for repairs or adjustments, acts of sabotage, enemies of the United States, wars, governmental interference, acts of God or other causes beyond its control.

MAINTENANCE AND STANDARDS 11.02

All pipes, conduits or other component parts of service installed in or upon the premises of a water consumer shall conform to District and AWWA standards for type, quality, quantity and regulations regarding installation. The consumer shall be responsible for maintaining all on site facilities in proper repair, and shall not alter or modify any interconnection of service without first notifying the District and securing approval in writing. Unauthorized alteration or modification of any on site utility service interconnection may result in immediate termination of the affected service and repair or restoration by the District or at its direction at the consumer's expense.

All connections to the District potable water system shall be allowed only with the written approval by the District and in accordance with AWWA standards.

METERS 11.02.01 Each consumer of District water must have a water meter that measures flow and which is the ultimate basis for water charges. All water meters shall be furnished and installed by the District and shall be accessible to and subject to its control. Meters are not transferable to another residence or business site. The consumer shall provide meter space to the District at a suitable and readily accessible location and when the District considers it advisable, within the premises to be served, with adequate and proper space for the installation of the meter(s) and other similar devices.

Before a meter is installed all deposits and other fees as required by the District, as well as all connection and other fees due to and required by the Spring Lake Improvement District, must be paid.

All residential contractors must purchase a meter and make application for service at the

start of construction to provide water service to sub-contractors during construction. Should the meter, meter box or other appurtenances be damaged, the cost of replacement shall be deducted from the deposit. The contractor shall be responsible for damage costs in excess of the deposit.

The meter to be furnished by the District at the customer's expense shall be sized to be compatible with the existing line and main sizes according to District standards and specifications. The consumer shall be required to provide a proper service connection and service line in accordance with the District standards and specifications. Meter sizes, other than those originally specified or intended, shall be as approved by the District Engineer and the Water Superintendent.

METER REPLACEMENT AND REPAIR 11.02.02 Meters placed into service that are found to be malfunctioning or defective shall be replaced by the District with the same size meter at no cost to the customer. Should the customer request a different size meter, that request shall be considered in accordance with the policy for meter conversion.

METER CONVERSION 11.02.03 Residential 1 inch service connections installed prior to October 1, 2010, may be eligible to convert down to a 5/8 x 3/4 inch water service. The customer must make a written request to SLID. Evaluation of Customer water demand shall be conducted by Utility Staff to determine the suitability of the conversion. Should customer demand exceed the design capacity of the 5/8 x 3/4 inch meter, the request will be denied. The Utility Department will provide Customer with flow information on how the customer may be affected by the reduced water capacity. Cost for the conversion will be paid by the Customer and will consist of parts, labor, and the cost of the meter according to Schedule "A" Water Fees and Charges as they may be amended. In the event that one-inch water service meter becomes defective, the customer may submit a request for conversion under this policy, however the cost for conversion will be in accordance with the policy.

Water service connection shall conform to current SLID Cross Connection/Backflow Prevention Policy.

Requests for conversion to a larger meter than the meter currently in service will be considered by the District in accordance with this policy.

ALL WATER THROUGH METER 11.02.04 That portion of the consumer's installation for water service shall be arranged so that all water service shall pass through the meter. No person shall make or cause to be made any connection with any main, service pipe, or other pipes, appliances or appurtenance used for connection with the District's water system in such manner as to cause water to be supplied to any faucet or other outlet whatsoever without such water passing through a meter provided by the District which is used for measuring and registering the quantity of water passing through the same for the purpose of establishing the monthly volumetric usage. Nor shall any person make or cause to be made, without the written consent of the District, any connection with any such plant or any main, pipe, service pipe, or other instrument or appliance connected with such plant in such manner as to take or use, without the consent of the District, any water.

A single customer who has two or more meters at the same location shall be assessed the volumetric charge based upon the total consumption for all meters at that location.

METER TESTING 11.02.05 The District reserves the right to remove the meter and check, repair, or replace it at any time at no cost to the consumer. Should a consumer desire his meter to be checked at any time, he may have this work done by submitting a written request accompanied by a fee in accordance with the rate schedules of the District in effect at the time of such testing. Should the meter be tested and found to be registering incorrectly, the service bill will be adjusted accordingly, the meter will be repaired or replaced, and the fee returned. In any other case, the amount of the fee shall be retained by the District to defray the cost of testing.

DAMAGING WATER FACILITIES OR SYSTEMS 11.02.06

No person shall damage or knowingly cause to be damaged any meter or water pipe or fittings connected with or belonging to the District utility system. No person shall tamper or meddle with any meter or other appliance or any part of such system in such manner as to cause loss or damage to the District; prevent any meter installed for registering water from registering the quantity which otherwise would pass through the same; alter the index or break the seal of any such meter; in any way hinder or interfere with the proper action or just registration of any such meter; or fraudulently use, waste or suffer the loss of water passing through any such meter, pipe, fitting, or other appliance or appurtenance connection with or belonging to such system after such meter, pipe, fitting, appliance or appurtenance has been tampered with, injured or altered.

Anyone who damages any part of the utility system shall fully and promptly repay the District for the full cost of the repairs to the system as determined by the District Manager. A tampering fee as prescribed in Schedule A shall also be paid prior to the resumption of service.

Anyone who willfully damages any part of the utility system may be subject to criminal prosecution and or other action as prescribed by law.

IRRIGATION WELLS 11.03

All installations of water wells shall require application to the District on the form prescribed and may be permitted as long as no interconnection shall exist between the well system and any part of the District's potable water system as verified by the Water Superintendent. An application fee as determined in Schedule A as may be amended shall be paid upon submission of the application. The applicant shall be responsible for obtaining any other permits as may be required.

The District reserves the right to discontinue service should a customer install a well without having obtained the approval of the District in writing.

CONSTRUCTION CONNECTION 11.04

All connections used for construction purposes shall be permitted as long as a reduced pressure zone (RPZ) device is installed before the water is turned on, and all DEP permits are secured.

All underground utility contractors shall apply for a temporary construction/fire hydrant

meter for construction use and shall pay all applicable fees and deposits.

The District does not allow the use of drinking water for irrigation (effective 9-11-2024)

Unauthorized usage of water from District hydrants is illegal and may result in criminal prosecution or other action as prescribed by law.

All connections to the District distribution system require written approval by the District and must be in accordance with AWWA standards,

Any discharge connections shall be reviewed and approved by the District prior to any discharge.

CONNECTION TO DISTRICT TRANSMISSION AND DISTRIBUTION MAINS

DURING CONSTRUCTION 11.04.01 Should a connection to a District distribution or transmission main be required to provide service to a new development within the district that will utilize water mains in excess of three inches (3"), a temporary backflow preventer (jumper) system shall be required until such time as the District Engineer has certified the new infrastructure is complete and applicable permits and Certifications have been remitted to the Florida Department of Environmental Protection and approval of such has been procured. Upon certifying the project complete, the Contractor shall schedule an appropriate time with the District Engineer, or Utility Director to remove the temporary backflow preventer and make a permanent tie into the District's water main.

TERMINATION OF SERVICE 11.05

All utility services shall be pursuant to proper permit or application, which procedure accords the District the opportunity to provide for orderly expansion of facilities and regulation thereof in a manner calculated to ensure continuous service to all consumers. Inherent in this obligation is the governmental prerogative of necessity to terminate consumption that is averse to the continuous, orderly and uninterrupted operation and maintenance of its water service. Accordingly, the District reserves the right by unilateral act in its sole discretion to refuse service, or to terminate service temporarily, or to discontinue service in all instances when conditions exist which would constitute an emergency of public concern, or when the providing of any service would constitute a threat to the safety, health or welfare of consumers generally or a significant portion of the consumer population. When discontinuance or termination of service can be remedied by an act of the consumer, District shall provide notice of remedial action to the consumer in order that service may be continued uninterrupted. Acts considered being remedial by the consumer, and for which service may be temporarily terminated, discontinued or interrupted are the following:

- (a) Failure to pay required periodic billings for service within forty-five (45) days of the billing becoming delinquent.
- (b) Failure of consumer to meet provisions of agreements with the District.
- (c) Failure to correct deficiencies in piping or other components upon consumer's property after reasonable notice thereof.
- (d) Use of service for any other property or purpose than described in the permit or application.
- (e) When requested by consumer, in which case resumption of service shall be accomplished in accordance with District regulations.

The District reserves the right by unilateral act in its sole discretion to refuse service, terminate service temporarily, or to discontinue service without notice under the following circumstances:

- (a) Causing, or allowing to exist, a hazardous condition with respect to the location, use of, or access to any water service or component.
- (b) Alteration or modification of any transmission or metering component or device used in providing any utility service to the consumer. Any such unauthorized use, if fraudulent, may result in criminal prosecution and may result in restitution of revenue lost to the District as a condition to restoration of service, including costs of repair or restoration of any meters or components to normal service condition, as shall be determined by the District.
- (c) Total or partial destruction of, or abandonment of, any structure, including any vacancy for a duration which, in the District's opinion, may create a hazardous or unsafe condition or constitute a nuisance.

RATE SCHEDULE 11.06

The District reserves its rights to fix and determine rates, charges and fees required for the provisions, consumption, operation, maintenance, extension and expansion of its utility services as provided herein and as authorized by law. The District in the exercise of its governmental responsibility to provide for the welfare of all customers of its utility services, has the authority and responsibility to amend its rules, schedules of rates, charges, and fees from time to time to ensure the perpetuation of service. All revisions will be presented at a public hearing prior to being enacted.

A rate schedule is attached hereto as Schedule "A", Utility Fees and Charges. This rate schedule may be amended from time to time by policy of the Board of Supervisors upon public notice and at least one public hearing. Policies amending rate schedules shall be entitled: "A Policy of the District Amending Schedule (A), relating to Utility Rates, Fees and Charges; providing an effective date." When enacted, these policies shall become exhibits in this document.

PUBLIC WATER SYSTEM COMPONENTS 11.07

New development may require extensions to provide service, as well as expansion of facilities to accommodate new development. In some instances, the District, in anticipation of expansion of its systems due to growth and development, has already provided lines for service thereof. The cost of providing extensions, modifications, and expansions of facilities is to be borne by property owners, builders or developers within the District's area to defray the costs of these extensions, modifications, and expansions.

Public Water System (PWS) components shall be constructed according to District standards and in accordance with Chapter 62-550 and Chapter 62-555 F.A.C. as amended.

DEVELOPER AGREEMENTS 11.08

Should the extension of District transmission and/or distribution main(s) including

wastewater collection be required to provide service to future development within the District, the Property Owner/Developer shall engage in dialogue with District Staff in an effort to produce an agreement between both parties (Utility Agreement), enumerating requirements necessary to provide service to the extended system. This agreement shall contain language suitable to and agreed upon by both parties, including, but not limited to, the following: guaranteed revenues based on project build-out and schedule, improvements to existing District infrastructure with schedule and cost sharing components addressed, capacity allocation within the Treatment Plants, and any and all other contingencies as proffered by the District and/or the landowner. Furthermore, the District shall not sign the Application for Extension of a Potable Water System or wastewater collection and treatment forms that are required by the Florida Department of Environmental Protection prior to construction of a Potable Water system, until such time as the Utility Agreement has been executed by both parties.

IMPROVEMENTS AND EXTENSIONS TO THE WATER DISTRIBUTION SYSTEM

11.09 UTILITY INSPECTION FEES: The District shall be responsible for the financing, construction and operation of major mains, force mains and related appurtenances outside the development. Any other facilities will be the responsibility of the landowner and/or developer and will include water distribution lines and appurtenances that are required to serve lots, tracts or parcels that connect to the District's major facilities, hereinafter referred to as Public Water System (PWS) Components. The PWS components shall be designed in accordance with District and all other regulatory standards. The developer will transfer titles to such PWS components to the District upon completion of such facilities and acceptance of it by the District Engineer. The developer may choose one of the two following procedures for the design and construction of PWS components:

1. Developer may request the District, through its consulting engineers, to design the PWS component and shall advance the funds to the District as required to pay engineering invoices incurred by the District in said design. Such advances will be non-reimbursable and may be required to be posted in total prior to the District's authorization for its engineers to commence the work.

Upon the completion of the design the District will solicit competitive bids and award a contract for construction in accordance with the provisions of Chapter 298 and Chapter 189 of the Florida Statutes, as well as the Districts local preference option that may be in effect. The award will be contingent upon the developer advancing to the District funds in the amount of the accepted bid plus 25% for engineering, legal and contingencies. Upon the completion of the PWS component, any monies remaining will be returned to the developer within thirty (30) days of receipt of the engineer's certification of completion.

2. Developer may choose his own engineer to design the PWS component in accordance with District rules and regulations and all other pertinent regulations. The design and specifications shall be submitted to the District in accordance with the District's requirements and reviewed by the District Engineer and Utility Director. The developer shall pay a review fee as prescribed in Schedule A upon submission to the District. It shall be the developer's or developer designee's

responsibility to secure all proper D.E.P. (Department of Environmental Protection), County, SFWMD (South Florida Water Management District) or other regulatory permits as may be required prior to construction.

PERMITTING

PWS or Wastewater System components shall not be constructed in Spring Lake until such time as all necessary permits have been obtained.

Should a developer request the District to design and construct the PWS component or wastewater system, the District shall obtain all necessary permits with the expense of those permits borne by the developer.

Should a developer take responsibility for the design and construction of the PWS component or wastewater component, the developer shall be responsible for all permitting. The District shall not endorse an application for a permit to construct a PWS component until the engineering plan and specifications have been approved by the District Engineer.

EASEMENTS AND RIGHTS OF WAY 11.10

As a prerequisite to the construction of any water distribution or wastewater collection system proposed to be connected to the facilities of the District, a developer shall agree to grant to the District such easements and or rights of way corresponding with the installation of the proposed facilities. Such grant or conveyance shall be in the form satisfactory to the District. Such conveyances, when located on the property of the developer, shall be made without cost to the District. The District reserves the right to require such easement and or rights of way to the point at which the meter is proposed to be installed or at the point of delivery of service, being the point at which the facility of the District joins with that of the consumer. Such easements and or rights of way shall be conveyed to and accepted by the District upon completion, approval and acceptance of the work done by the developer.

All plat applications and related documents for property within the District submitted to Highlands County for approval shall be submitted in a timely manner to the District Engineer for review and approval by the District prior to platting.

INSPECTION 11.11

The District shall inspect the installation of all water distribution and wastewater collection systems installed by developer or developer's contractors that are to be transferred to the District for ownership, operation and control. In the event that gravity wastewater facilities are to remain under ownership, operation and control of a private system, the District reserves the right to inspect the installation of the gravity wastewater collection facilities for the purpose of determining if the system has excessive infiltration. Such inspections are intended to ensure that water lines and/or lift stations are installed in accordance with approved designs and are further consistent with the criteria and specifications governing the kind and quality of such installation. Representatives of the District shall be present at tests of component parts of water distribution systems for the purpose of determining that the system, as constructed, conforms to DEP criteria for exfiltration, infiltration, pressure testing, line and grade. Such tests will be performed by the developer or

developer's contractor, but only under the direct supervision of the engineer of record or his authorized inspector. The engineer of record shall certify the results of such testing. The District shall be notified at least 48 hours prior to any inspections or testing performed in accordance with these regulations.

The District reserves the right to conduct inspections during construction at any time.

WASTEWATER FACILITIES 11.12

UTILITY CUSTOMERS SERVED BY STEP SYSTEMS 11.12.01

A Spring Lake STEP (Septic Tank Effluent Pumping) system consists of one septic tank, two submersible pumps, floats that allow pumps to alternate within each other. An electrical panel which consists of breakers, starters, contacts, timers, high level alarms and wires going to the pumps and floats.

Spring Lake Improvement District will provide the STEP system customers a 24 365 days a year on call service that will provide a service to avoid spills or back-ups.

The District duties and responsibilities are as follows:

All electrical equipment, panels, breakers, starters, contacts, timers, wiring, pumps and floats. Check valves, ball valves and any plumbing connection to our main lines will also be handled and repaired by the District. The District will repair or replace any electrical component in the operating system as needed.

Customer responsibilities are as follows:

Supply power to the electrical panel, maintain plumbing from home to tank, pumping of septic tank. The integrity of the STEP tank which can result in ground water intrusion to our system or any issues or problems resulting from tank failures.

Spring Lake Utility technicians will consult the STEP system customer with their knowledge of when a septic tank may need pumping.

PUBLIC SEWER RESTRICTIONS 11.12.02

It is prohibited to discharge or cause to be discharged any unpolluted waters, such as stormwater, groundwater, roof runoff, subsurface drainage, or cooling water, to any sewer system.

No person shall discharge or cause to be discharged any of the following described waters or wastes to any public sewers:

1. Any gasoline, benzene, naphtha, fuel oil, or other flammable or explosive liquid, solid or gas.
2. Any waters containing toxic or poisonous solids, liquids or gases in sufficient quantity, either singly or by interaction with other wastes, to injure or interfere with any waste treatment process, constitute a hazard to humans or animals,

- create a public nuisance, or create any hazard in the receiving waters of the wastewater treatment plant.
3. Any waters or wastes having a ph lower than 5.5 or greater than 9.0, or having any other corrosive property capable of causing damage or hazard to structures, equipment and personnel of the wastewater works.
 4. Solid or viscous substances in quantities or such size capable of causing obstruction to the flow in sewers, or other interference with the proper operation of the wastewater facilities, such as but not limited to, ashes, cat litter, bones, cinders, sand, mud, shavings, metal, glass, rags, feathers, tar, plastics, wood, unground garbage, whole blood, paunch manure, hair and fleshing's, entrails and paper dishes, cups, milk containers, etc., whether whole or ground by garbage grinders.

All sewage transmission systems lift stations, and any other wastewater facility shall be installed in accordance with AWWA and Florida D.E.P. standards and regulations as amended.

Plans to construct sewage transmission systems lift stations or other wastewater facilities shall be submitted to the District Engineer for approval prior to construction. The District Engineer shall review the plan to determine if any leakage or potential contamination issues affecting the potable water system may exist.

The District reserves the right to conduct inspections during construction of wastewater facilities at any time to ensure against contamination issues.

The District may withhold water service should a wastewater facility be found to potentially contaminate the District water distribution system or be improperly installed in accordance with the aforementioned standards.

TRANSFER OF CONTRIBUTED PROPERTY AND BILLS OF SALE 11.13

Each developer who has constructed portions of the water distribution and/or wastewater collection system prior to interconnection with the District's existing facilities, shall convey such component parts of water distribution or wastewater collection system to the District by bill of sale in form satisfactory to the District, together with such evidence as may be required by the District that the water distribution system proposed to be transferred to the District is free of all liens and encumbrances.

Any facilities in the category of consumer's lines, plumber's lines or consumer's installation, located on the discharge side of the water meter or on the consumer's side of the point of delivery of service shall not be transferred to the District and shall remain the property of the developer, a subsequent owner-occupant or their successors and assigns. Such consumer's lines, plumber's lines or consumer's installation shall remain the maintenance responsibility of developer or their successors and assigns.

The District shall not be required to accept title to any component part of the water distribution system as constructed by the developer until the District Engineer has approved the construction of said lines, accepted the tests to determine that such

construction is in accordance with the criteria established by the District and DEP, and the Board of Supervisors has evidenced its acceptance of such lines for the District's ownership, operation and maintenance.

The District shall refuse connection and deny the commencement of service to any consumer seeking to be connected to portions of the water distribution system installed by the developer until such time as the provisions of this paragraph have been fully met by the developer or developer's successors or assigns.

WATER and WASTEWATER SERVICE: Except for purposes of testing the District shall not provide water or wastewater service to a PWS component until Florida Department of Environmental Protection authorization is received by the District.

The District shall not endorse the certification of construction completion for placement into operation until the developer submits and the District has reviewed construction "as built"; that all necessary easements and or rights of way have been granted; and that the transfers and bills of sale have been executed all of which to the satisfaction of the District.

A CROSS CONNECTION CONTROL – GENERAL POLICY 11.14

SECTION 1. *PURPOSE 11.14.01*

To protect the public potable water supply against actual or potential cross-connections, backflow by backpressure and back siphonage by isolating within the premise or private property contamination or pollution that has occurred or may occur because of same undiscovered or unauthorized cross-connection on the premises or private property.

To protect the water supply system within the premise or private property against actual or potential cross-connections, backflow by backpressure and back siphonage by requiring such air gaps, vacuum breakers, backflow preventers, special devices as required by this policy, or other applicable regulations.

To eliminate cross-connections, backflow by backpressure and back siphonage on any other source of water or process water used for any purpose whatsoever which may jeopardize the safety of the water supply, or which may endanger the health and welfare of the general public.

To establish a cross-connection control and backflow prevention program.

SECTION 2. *RESPONSIBILITY 11.14.02*

District Management shall be responsible for the protection of the public potable water distribution system from contamination or pollution due to backflow of contaminants or pollutants through the water service connection. If, in the judgment of the District an approved backflow prevention assembly is required at the District's water service

connection to any customer's premises, for the safety of the water system, the District shall give notice in writing to said customer to install such an approved backflow prevention assembly at each service connection to his premises. The customer shall immediately install such approved device, or devices, or assemblies at his own expense; and, failure, refusal, or inability on the part of the customer to install said device, or assemblies, immediately shall constitute a ground for discontinuing water service to the premises until such device, or assemblies, have been properly installed.

SECTION 3. DEFINITIONS 11.14.03

Approved Backflow Prevention Assembly: An approved backflow prevention device with isolation valves and test cocks to facilitate in-line testing and repair. The assembly must appear on a current approval list from the American Society of Sanitary Engineering (A.S.S.E) or on an approval list from the Foundation of Cross-Connection Control and Hydraulic Research at the University of Southern California (FCCC & HR @ USC)

Atmospheric Vacuum Breaker (AVB): An anti-siphon backflow prevention device that incorporates an air inlet to prevent backflow by back siphonage. Designed to protect against high and low hazards during a back siphonage condition only. Sometimes includes a shut-off valve on the upstream side only.

Backflow Prevention Device: A means of backflow protection, usually mechanical that does not require shut-off valves and test cocks.

Pressure Vacuum Breaker (PVB): An assembly containing one independently operated internally loaded check valve and an independently operated internally loaded air inlet valve located on the discharge side of the check. Assembly includes tightly closing shut-off valves on the inlet and outlet sides of the assembly and properly located test cocks. Designed to protect against high hazards under a back siphonage condition only.

Spill Resistant Pressure Vacuum Breaker (SVB): An assembly designed to prevent back siphonage that can be used under continuous pressure; the assembly includes an independently operating spring loaded check valve and an independently loaded air inlet valve located on the discharge side of the check with shut-off valves located on the inlet and outlet side of the assembly, a resilient seated test cock located downstream of the number one shut-off valve and upstream of the check valve with a properly located air vent above the check valve and below the air inlet valve.

Auxiliary Water Supply: Any water supply on or available to the premises other than the purveyor's approved public potable water supply. These auxiliary waters may include water from another purveyor's public potable water supply or any natural source(s) such as well, spring, river, stream, harbor, etc., or "used waters" or "industrial fluids". These waters may be polluted or contaminated or they may be objectionable and constitute an unacceptable water source over which the water purveyor does not have sanitary control.

Backflow: The flow of water or other liquids, mixtures or substances under pressure into the distributing pipes of a potable water supply system from any source or sources other than its intended source.

Back siphonage: The flow of water or other liquids, mixtures or substances into the distributing pipes of a potable water supply system from any other source other than its intended source caused by the sudden reduction of pressure in the potable water supply system.

Backflow Preventer: A device, assembly or means designated to prevent backflow.

Air-Gap: The unobstructed vertical distance through the free atmosphere between the lowest opening from any pipe or faucet supplying water to a tank, plumbing fixture, or other device and the flood level rim of said vessel. An approved air-gap shall be at least double the diameter of the supply pipe, measured vertically, above the top of the rim of the vessel; and, in no case less than one inch. When an air-gap is used at the service connection to prevent the contamination or pollution of the public potable water system, an emergency by-pass shall be installed around the air-gap system and an approved reduced pressure principle assembly shall be installed in the by-pass system.

Reduced Pressure Principle Assembly: An assembly of two independently operating approved check valves with an automatically operating differential relief valve between the two check valves, tightly closing shut-off valves on either side of the check valves, plus properly located test cocks for the testing of the check and relief valves. The entire assembly shall meet the design and performance specifications and approval of a recognized and District approved testing agency for backflow prevention assemblies. The assembly shall operate to maintain the pressure in the zone between the two check valves at a level less than the pressure on the public water supply side of the device. At cessation or reduction of normal flow, the pressure between the two check valves shall be less than the pressure on the public water supply side of the device. In case of leakage of either of the check valves the differential relief, valve shall operate to maintain the reduced pressure in the zone between the check valves by discharging to the atmosphere. When the inlet pressure is two pounds per square inch, or less, the relief valve shall open to the atmosphere. To be approved, these assemblies must be readily accessible for in-line maintenance and testing and be installed in a location where no part of the assembly will be submerged.

Double-Check Valve Assembly: An assembly of two independently operating approved check valves with tightly closing shut-off valves on each side of the check valves, plus properly located test cocks for the testing of each check valve. The entire assembly shall meet the design and performance specifications and approval of a recognized and District approved testing agency for backflow prevention assemblies. To be approved, these assemblies must be readily accessible for in-line maintenance and testing.

Contamination: Means an impairment of the quality of the potable water by sewage, industrial fluids or waste liquids, compounds or other materials to a degree which creates an actual hazard to the public health through poisoning or through the spread of disease.

Cross-Connection: Any physical connection or arrangement of piping or fixtures between two otherwise separate piping systems one of which contains potable water and the other non-potable water or industrial fluids of questionable safety, through which, or because of which, backflow by backpressure or back siphonage may occur into the potable water system. A water service connection between a public potable water

distribution system and a customer's water distribution system which is cross-connected to a contaminated fixture, industrial fluid system or with a potentially contaminated supply or auxiliary water system constitutes one type of cross-connection. Other types of cross-connection include connectors such as swing connections, removable sections, four-way valves, spools, dummy sections of pipe, swivel or change-over devices, sliding multi-port tube, solid connections, etc.

Cross-Connections – Controlled: A connection between a potable water system and a non-potable water system with an approved backflow prevention assembly properly installed that will continuously afford the protection commensurate with the degree of hazard.

Cross-Connection Control by Containment: The installation of an approved backflow prevention assembly at the water service connection to any customer's premises where it is physically and economically infeasible to find and permanently eliminate or control all actual or potential cross-connections within the customer's water system; or it shall mean the installation of an approved backflow prevention assembly on the service line leading to and supplying a portion of a customer's water system where there are actual or potential cross-connections which cannot be effectively eliminated or controlled at the point of cross-connection.

Hazard, Degree of: The term is derived from an evaluation of the potential risk to public health and the adverse effect of the hazard upon the potable water system.

Hazard-Health: Any condition, device or practice in the water supply system and its operation which could create, or in the judgment of the Superintendent, or his designee may create a danger to the health and well-being of the water consumer. An example of a health hazard is a structural defect, including cross-connection, in a water supply system.

Hazard-Plumbing: A plumbing type cross-connection in a consumer's potable water system or to the potability of the public or the consumer's potable water system but which would constitute a nuisance or be aesthetically objectionable or could cause damage to the system or its appurtenances but would not be dangerous to health.

Hazard-Pollution: An actual or potential threat to the physical properties of the water system or to the potability of the public or the consumer's potable water system but which would constitute a nuisance or be aesthetically objectionable or could cause damage to the system or its appurtenances but would not be dangerous to health.

Hazard-System: An actual or potential threat of severe damage to the physical properties of the public water system or the consumer's potable water system or of a pollution or contamination which would have a protracted effect on the quality of the potable water in the system.

Industrial Fluids System: Any system containing a fluid or solution which may be chemically, biologically, or otherwise contaminated or polluted in a form or concentration such as would constitute a health, system, pollution or plumbing hazard is introduced into an approved water supply. This may include, but not be limited to: polluted or

contaminated waters; all types of process waters and "used waters" originating from the public potable water system which may have deteriorated in sanitary quality; chemicals in fluid form; plating acids and alkali's, circulated cooling water connected to an open cooling tower and/or cooling towers that are chemically or biologically treated or stabilized with toxic substances; contaminated natural water such as from wells, springs, streams, rivers, bays, harbors, seas, irrigation canals or systems, etc.; oils, gases, glycerin, paraffin's, caustic and acid solutions and other liquids and gaseous fluids used in industrial or other purposes or for fire-fighting purposes.

Pollution: Means the presence of any foreign substance (organic, inorganic, or biological) in water which tends to degrade its quality so as to constitute a hazard or impair the usefulness or quality of the water to a degree which does not create an actual hazard to the public health but which does adversely and unreasonably affect such waters for domestic use.

Water-Potable: Any water, according to recognized standards, is safe for human consumption.

Water-Non-Potable: Water which is not safe for human consumption, or which is of questionable potability.

Water Purveyor: The term water purveyor shall mean the owner or operator of the public potable water system supplying an approved water supply to the public. As used herein, the terms water purveyor and Spring Lake Improvement District may have used synonymously.

Water Service Connections: The terminal end of a service connection from the public potable water system i.e., where the Water Purveyor loses jurisdiction and sanitary control over the water at its point of delivery to the customer's water system. If a meter is installed at the end of the service connection, then the service connection shall mean the downstream end of the meter. There should be no unprotected takeoffs from the service line ahead of any meter or backflow prevention assembly located at the point of delivery to the customer's water system. Service connection shall also include water service connection from a fire hydrant and all other temporary or emergency water service connections from the public water system.

Water-Used: Any water supplied by a water purveyor from a public potable water system to a consumer's water system after it has passed through the point of delivery and is no longer under the sanitary control of the water purveyor.

REQUIREMENTS 11.14.04

WATER SYSTEM: The water system shall be considered as made up of two parts: The Utility System and the Customer System.

UTILITY SYSTEM: The Utility System shall consist of the source facilities and the distribution system; and shall include all those facilities of the Water System under the complete control of the Utility, up to the point where the Customer's System begins.

SOURCE: The source shall include all components of the facilities utilized in the production, treatment, storage, and delivery of the water to the distribution system.

DISTRIBUTION SYSTEM: The distribution system shall include the network of conduits used for the delivery of water from the source to the Customer's System.

CUSTOMER'S SYSTEM: Shall include those parts of the facilities beyond the termination of the utility distribution system which are utilized in conveying utility-delivered domestic water to points of use.

SECTION 4. POLICY 11.14.05

No water service connection to any premises shall be installed or maintained by the District unless the water supply is protected as required by State laws and regulations and this Policy. Service of water to any premises shall be discontinued by the District if a backflow prevention assembly required by this Policy is not installed, tested and maintained, or if it is found that a backflow prevention assembly has been removed, bypassed, or if an unprotected cross-connection exists on the premises. Service will not be restored until such conditions or defects are corrected.

The customer's system should be open for inspection at all reasonable times to authorized representatives of the District to determine whether cross-connection or other structural or sanitary hazards, including violations of these regulations, exist. Water service may be discontinued after reasonable notice to the Consumer if a violation of this Policy exists on the premises, and such other precautionary measures may be taken as are deemed necessary to eliminate any danger to the potable water. Water service shall not be restored until the danger has been eliminated in compliance with the provisions of this Policy.

An approved back-flow prevention assembly shall be installed on each service line to a customer's water system at or near the property line or immediately inside the building being served; but, in all cases, before the first branch line leading off the service line wherever the following conditions exist:

In the case of premises having an auxiliary water supply which is not or may not be of safe bacteriological or chemical quality and which is not acceptable as an additional source by the Superintendent, or his designee, the public water system shall be protected against backflow from the premises by installing a backflow prevention assembly in the service line appropriate to the degree of hazard.

The residual dual check valve, when installed, is attached to the utility water meter at the customer service connection and will be maintained and serviced by S.L.I.D. The residential service line downstream of the dual check valve assembly will remain the responsibility of the water customer to maintain and you may need to have a thermal expansion control installed.

THERMAL EXPANSION 11.14.06

When the Dual Check Assembly is installed at your home, you must be aware of the potential problems that could arise due to the effects of thermal expansion. When water is heated, it expands and requires more volume; this is called thermal expansion. A backflow preventer installed at a service connection will stop heated water in the

customer's plumbing system from expanding back into the public water system, which creates what is called a closed plumbing system at the customer's premises. Thermal expansion in a closed plumbing system will cause an increase in pressure in the system. The increased pressure usually causes the temperature and pressure relief (T & P) valve on a water heater tank to open and discharge water from the water heater tank. If you observe an increase in pressure or the water heater T & P (temperature & pressure) valve periodically discharges, you should consult with a plumber. This problem is corrected with the installation of an expansion tank installed on the cold-water feed to the water heater.

In the case of premises on which any industrial fluids or any other objectionable substance is handled in such a fashion as to create an actual or potential hazard to the public water system, the public system shall be protected against backflow from the premises by installing a backflow prevention assembly in the service line appropriate to the degree of hazard. This shall include the handling of processed waters and waters originating from the utility system which have been subject to deterioration in quality.

In the case of premises having (1) internal cross-connection that cannot be permanently corrected and controlled, or (2) intricate plumbing and piping arrangements or where entry to all portions of the premises is not readily accessible for inspection purposes, making it impracticable or impossible to ascertain whether or not dangerous cross-connection exists, the public water system shall be protected against backflow from the premises by installing a backflow prevention device assembly in the service line.

The type of protection assembly required under Section 4. (c)-(i), (ii), and (iii) shall depend upon the degree of hazard which exists as follows:

In the case of any premises where there is an auxiliary water supply as stated in subsection (c) – (i) of this Section and it is not subject to any of the following rules, the public water system shall be protected by an approved air-gap separation or an approved reduced pressure principle backflow prevention assembly.

In the case of any premises where there is water or substance that would be objectionable but not hazardous to health, if introduced into the public water system, the public water system shall be protected by an approved double check valve assembly.

In the case of any premises where there is any material dangerous to health which is handled in such a fashion as to create an actual or potential hazard to the public water system, the public water system shall be protected by an approved air-gap separation or an approved reduced pressure principle backflow prevention assembly. Example of premises where these conditions will exist include sewage treatment plants, sewage pumping station, chemical manufacturing plants, hospitals, mortuaries and plating plants.

In the case of any problems where there are “un-controlled” cross-connections, either actual or potential, the public water system shall be protected by an approved air-gap separation or an approved reduced pressure principle backflow prevention assembly at the service connection.

In case of any premises where, because of security requirements or other prohibitions or restrictions it is impossible or impractical to make a complete in plant cross-connection survey, the public water system shall be protected against backflow by backpressure or back siphonage from the premises device in the service line. In this case, maximum

protection will be required; that is, an approved air-gap separation or an approved reduced pressure principle backflow prevention assembly shall be installed in each service to the premises.

Any backflow prevention assembly required herein shall be of a model and size approved by the Superintendent, or his designee. The term "Approved Backflow Prevention Assembly" shall mean a device that has been manufactured in full conformance with the standards established by the American Water Works Association entitled:

AWWA C510-97 – Double Check Valve Backflow Prevention Assembly

AWWA C511-97 – Reduced Pressure Principle and Double Check Valve Backflow Prevention Assembly

as well as the standard set forth by the Foundation for Cross-Connection Control and Hydraulic Research of the University of Southern California.

It shall be the duty of the customer-user at any premises where backflow prevention assemblies are installed to have certified inspections and operation tests conducted at least once per year. In those instances, where the Superintendent, or his designee, deems the hazard to be great enough, he may require certified inspections at more frequent intervals. These inspections and tests shall be performed by the assembly manufacturer's representative, or by a certified tester approved by the Superintendent, or his designee. It shall be the duty of the Superintendent, or his designee, to see that these timely tests are made. The customer-user shall notify the Superintendent, or his designee, in advance when the tests are to be undertaken so that he or his designee may witness the tests if it is so desired. These assemblies shall be repaired, overhauled, or replaced at the expense of the customer-user whenever said assemblies are found to be defective. Records of such tests, repairs, and overhaul shall be kept, and copies sent to the Water Distribution office of the Spring Lake Improvement District.

All presently installed backflow prevention assemblies which do not meet the requirements of this section but were approved assemblies for the purposes described herein at the time of installation and which have been properly maintained, shall, except for the inspection and maintenance requirements under sub-section (f), be excluded from the requirements of these rules so long as the Superintendent is assured that they will satisfactorily protect the utility system. Whenever the existing assembly is moved from the present location or requires more than minimum maintenance or when the Superintendent, or his designee, finds that the maintenance constitutes a hazard to health, the unit shall be replaced by a backflow prevention assembly meeting the requirements of this section.

Nothing herein shall relieve the consumer of the responsibility for conducting, or causing to be conducted, periodic surveys of water use practices on his premises to determine where there are actual or potential cross-connections in the consumer's water system through which contaminants or pollutants could flow back into a public water system or potable consumer's water system.

BACKFLOW PREVENTERS 11.14.07

As specified by the Spring Lake Improvement District shall be required on the following types of facilities:

Beverage bottling plants,
Car washes,
High-rise buildings,
Canneries, packing houses and reduction plants,
Dairies,
Films and other laboratories,
Commercial laundries and dye work (excluding coin laundries),
Wastewater facilities,
Metal manufacturing, cleaning, processing, and fabricating plants,
Oil and gas production, storage and transmission facilities,
Plating plants and facilities,
Radioactive materials, research, production and utilization plants,
Restricted, classified and other facilities closed to inspections,
Steam generating facilities,
Schools and colleges with laboratories,
Sand and gravel plants,
Hospitals, medical buildings, doctor's offices, veterinarian's offices, sanitariums,
Morgues, mortuaries, autopsy facilities, nursing and convalescent homes and clinics,
Meat packing plants or related facilities,
Firefighting systems, including reservoirs, which are subject to contamination with anti-freeze solutions, "Foamite", or other chemicals or compounds used in fighting fires,
Auxiliary water systems,
Irrigation systems,

Backflow preventers may be required by the Superintendent, or his designee, for other facilities not listed if deemed necessary to protect the water system from possible contamination.

PENALTY FOR NON-COMPLIANCE 11.14.08

Utility service shall be discontinued after reasonable notice to the Consumer if a violation of this Policy exists on the premises, and such other precautionary measures may be taken as are deemed necessary to eliminate any danger to the potable water. Utility service will be discontinued if the proper backflow prevention assembly is not installed or not tested at least annually or not repaired when the assembly fails to meet minimum design standards. Utility service shall not be restored until the danger had been eliminated in compliance with the provisions of this Policy.

SEVERABILITY 11.14.09

If any section, subsection, sentence, clause, phrase, or portion of this document is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions thereof.

All policies or parts of policies in conflict or inconsistent with the provisions of this policy be, and the same hereby repealed.

This policy shall take effect from and after its passage, approval, and recording.

EXHIBIT "A"

Spring Lake Improvement District
 Utility Rates and Fees Fiscal Year 2025
 Effective October 1, 2024

I. One Time Water and Wastewater Utility Capacity Fees – All new service connections occurring within the district shall pay the following water and/or wastewater capacity fees according to the following water and wastewater capacity fee schedule.

A. Water and Wastewater Residential Capacity Fees:

Meter Size 3/4 x 5/8	ERC	Meter Setting Charge	Water Capacity Fee	Wastewater Capacity Fee	Total Water & Wastewater Fee
Single Family	1.0	\$470.00	\$3,180.00	\$2,150.00	\$5,800.00

B. Non-Residential Water and Wastewater Capacity Fees

Notwithstanding the foregoing schedule, the meter equivalents of a nonresidential use shall be determined by the designed flow serving any structure, building or group of buildings as determined by chapter **(FAC) 64E-6.008 Table 1**. Equivalent Residential Connections (ERC) are used for the calculations of water and wastewater service capacity fees for the nonresidential establishment that utilizes a one (1) inch or greater meter size.

It has been established that 172 gallons per day is equal to (1) one ERC by the Florida Rural Water Association.

Example:

Based on FAC 64E-6.008 design flows. The formula used is: Total GPD divided by 172 GPD (1 ERC). It equates to the number of ERCs. Therefore, the Total ERCs X \$5,330.00 (water 3,180 + wastewater \$2,150) would determine the Total Capacity Fees for water and wastewater services. This does not include Meter Setting or Fire Protection Fees.

Meter Size Non-Residential	Meter Setting Fee Charge (Single Service)
1"	\$658.00
1.5"	\$2,350.00
2"	\$3,760.00
3"	\$7,520.00
4"	\$11,750.00
6"	\$23,500.00

C. Fire Protection Service - fire suppression sprinkler systems.

Line Size	2"	3"	4"	6"	8"
Fee Per Service	\$2,040.00	\$2,565.00	\$8,222.00	\$18,270.00	24,000.00

INSIDE DISTRICT

II. Residential Class

A residential class consists of a single-family dwelling being served by an individual meter.

Monthly Water Billing Base Rate

Meter Size	Monthly Water Base Rate	Monthly Water Billing Base Rate (+) Usage	Cost Per 1,000 Gallons
5/8 x 3/4 inch	\$31.05	0 to 2,999 gallons	\$3.57
1 inch	\$34.16	3,000 to 5,999 gallons	\$4.14
1.5 inch	\$55.89	6,000 to 8,999 gallons	\$4.83
2 inch	\$90.05	9,000 to 15,999 gallons	\$5.52
3 inch	\$341.55	16,000 (+) gallons	\$6.21
4 inch	\$434.70		
6 inch	\$652.05		

INSIDE DISTRICT

Monthly Wastewater Billing Base Rate

Meter Size	Monthly Wastewater Base Rate	Monthly water Billing Base Rate (+) Usage	Cost per 1,000 Gallons
5/8 x 3/4 inch	\$103.50	0 to 2,500	\$8.11
1 inch	\$113.85	2,501 gallons +	\$16.22
1.5 inch	\$186.30		
2 inch	\$300.15		
3 inch	\$1,138.50		
4 inch	\$1,449.00		
6 inch	\$2,173.50		

INSIDE DISTRICT

III. Commercial Class

A commercial class consists of a business, commerce, church, multi-family, or any structure served by a master meter by the district.

Monthly Water Billing Base Rate

Meter Size	Monthly Water Base Rate	Monthly Water Billing Base Rate (+) Usage	Cost Per 1,000 Gallons
5/8 x 3/4 inch	\$41.92	0 to 2,999 gallons	\$4.11
1 inch	\$46.12	3,000 to 5,999 gallons	\$4.76
1.5-inch	\$75.45	6,000 to 8,999 gallons	\$5.55
2-inch	\$121.57	9,000 to 15,999 gallons	\$6.03
3-inch	\$461.09	16,000 gallons or more	\$7.14
4-inch	\$586.85		
6-inch	\$880.27		

INSIDE DISTRICT

Monthly Wastewater Billing Base Rate

Meter Size	Monthly Wastewater Base Rate	Monthly Wastewater Usage Rate	Cost Per 1,000 Gallons
5/8-inch	\$139.73	0 to 2,500 gallons	\$9.33
1-inch	\$153.70	2,501 gallons +	\$18.65
1.5-inch	\$251.51		
2-inch	\$405.20		
3-inch	\$1536.98		
4-inch	\$1956.15		
6-inch	\$2,934.23		

Fire Protection Charges Unmetered

LINE SIZE	2.0"	3.0"	4.0"	6.0"	8.0"
MONTHLY RATE	\$20.00	\$30.00	\$40.00	\$60.00	\$80.00

IV. Miscellaneous Utility Charges

Miscellaneous charges and fees consist of the required time, labor, parts, materials and/or services needed to perform all duties listed below.

Miscellaneous Charges	Costs
Account Activation Fee	\$25.00 (non-refundable)
Backflow	\$75.00 for a Dual Check Valve
Commercial Backflow Testing Fee	\$10.00 Monthly (Units 2 inches and under)
Connection to Low Pressure or Gravity Wastewater Tap Fee	\$900.00
Data Logs	\$25.00 per request
Deposit	\$125.00 (\$250.00 for water/wastewater) *waived for owner's who sign up for ACH Bank draft
Disconnect/Reconnect for Non-Payment	\$50.00 During Business Hours \$90.00 After Business Hours
Late Payment Fee	\$5.00 **added to accounts not paid by 15th of month
Lien Charges	County Clerk Recording Fees + Administrative Costs Based on the greater of \$30.00 or 10% of Lien Amount
Meter Conversion Fees	Meter **Actual Cost of Meter \$26.00 Adaptors and \$24.00 per hour labor
Meter Testing – At Customer's Request ** to be credited if it is determined meter is defective	\$25.00
Meter Turn On/Off Fees	\$10.00
Replace damaged Meter Box and/or Lid	\$50.00
Returned Check Fees	\$25.00 Able to Re-Deposit \$50.00 Unable to Re-Deposit
Secondary Water System Inspection (for Cross Connection)	\$35.00 Well/Canal Irrigation System
Service Call After Hours	\$40.00
Tampering Fee	\$100.00
Tap Fee's and Directional Jack & Bore	Actual Cost of Service (contracted cost, parts, and labor)
Water Leak Adjustment Application Fee **To be applied against any adjustment given	\$25.00

OUTSIDE DISTRICT

V. Residential Class

A residential class consists of a single-family dwelling being served by an individual meter.

Monthly Water Billing Base Rate

Meter Size	Monthly Water Base Rate	Monthly Water Billing Base Rate (+) Usage	Cost Per 1,000 Gallons
5/8 x 3/4 inch	\$34.16	0 to 2,999 gallons	\$3.93
1 inch	\$37.58	3,000 to 5,999 gallons	\$4.56
1.5 inch	\$61.48	6,000 to 8,999 gallons	\$5.32
2 inch	\$99.06	9,000 to 15,999 gallons	\$6.08
3 inch	\$375.71	16,000 (+) gallons	\$6.84
4 inch	\$478.17		
6 inch	\$717.26		

OUTSIDE DISTRICT

Monthly Wastewater Billing Base Rate

Meter Size	Monthly Wastewater Base Rate	Monthly water Billing Base Rate (+) Usage	Cost per 1,000 Gallons
5/8 x 3/4 inch	\$113.85	0 to 2,500	\$8.93
1 inch	\$125.24	2,501 gallons +	\$17.85
1.5 inch	\$204.93		
2 inch	\$330.17		
3 inch	\$1252.35		
4 inch	\$1593.90		
6 inch	\$2390.85		

OUTSIDE DISTRICT

VI. Commercial Class

A commercial class consists of a business, commerce, church, multi-family or any structure served by a master meter by the district

Monthly Water Billing Base Rate

Meter Size	Monthly Water Base Rate	Monthly Water Billing Base Rate (+) Usage	Cost Per 1,000 Gallons
5/8 x 3/4 inch	\$46.12	0 to 2,999 gallons	\$4.53
1 inch	\$50.74	3,000 to 5,999 gallons	\$5.24
1.5-inch	\$83.00	6,000 to 8,999 gallons	\$6.11
2-inch	\$133.73	9,000 to 15,999 gallons	\$6.64
3-inch	\$507.20	16,000 gallons or more	\$7.86
4-inch	\$645.54		
6-inch	\$968.30		

OUTSIDE DISTRICT

Monthly Wastewater Billing Base Rate

Meter Size	Monthly Wastewater Base Rate	Monthly Wastewater Usage Rate	Cost Per 1,000 Gallons
5/8-inch	\$153.71	0 to 2,500 gallons	\$10.27
1-inch	\$169.07	2,501 gallons +	\$20.52
1.5-inch	\$276.67		
2-inch	\$445.72		
3-inch	\$1690.68		
4-inch	\$2151.77		
6-inch	\$3227.66		