

RESOLUTION 2022-03  
Utility Policies and Procedures  
Wednesday, March 9, 2022

**WHEREAS**, the Spring Lake Improvement District (hereinafter “District”) was created by the Florida Legislature and codified in Chapter 1971-669, Laws of Florida, as amended by Chapter 2005-342, Laws of Florida, as amended by Chapter 2012-264, Laws of Florida, pursuant to the authority granted therein and.

**WHEREAS**, the Charter authorizes the Board of Supervisors, hereinafter referred to as the “Board”, of the District, to prescribe, and establish policies and procedures for the District and;

**WHEREAS**, pursuant to said authority the Board revises the Utility Policies and Procedures to include the attached “Step Tank Responsibilities and Procedures” Information Sheet.

**RESOLVED BY THE BOARD OF SUPERVISORS OF THE SPRING  
LAKE IMPROVEMENT DISTRICT, HIGHLANDS COUNTY,  
FLORIDA:**

Utility policies and procedures according to the attached “Exhibit A” are amended this 9<sup>th</sup> day of March 2022.

Spring Lake Improvement District

By: \_\_\_\_\_  
Tim McKenna, Chairman

Attest:

By: \_\_\_\_\_  
Kay Gorham, Secretary



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## Step Tank Responsibilities and Procedures

A Spring Lake STEP (Septic Tank Effluent Pumping) system consist of one septic tank, two submersible pumps, floats that allow pumps to alternate within each other. An electrical panel in which consist of breakers, starters, contacts, timers, high level alarms and wires going to the pumps and floats.

Spring Lake Improvement District will provide the STEP system customers a 24hr 365 days a year on call service that will provide a service to avoid spills or back-ups.

The district duties and responsibilities are as follows:

All electrical equipment. Panels, breakers, starters, contacts, timers, wiring, pumps and floats. Check valves, ball valves and any plumbing connection to our main lines will also be handle and repaired by the district. The district will repair or replace any electrical component in the operating system as needed.

Customer responsibility are as follows:

Supply power to the electrical panel, maintain plumbing from home to tank, pumping of septic tank. The integrity of the STEP tank in which can result in ground water intrusion to our system. Customer is responsible for any issues or problems resulting from tank failures.

Spring Lake utility technicians will consult the STEP system customer with their knowledge of when a septic tank may need pumping.