

**MINUTES OF MEETING
SPRING LAKE IMPROVEMENT DISTRICT**

The Regular meeting of the Board of Supervisors of the Spring Lake Improvement District was held Wednesday, June 5, 2024, at the District Office, 115 Spring Lake Boulevard, Sebring, Florida.

Present were:

Kay Gorham	Board Chair
Butch Copeland	Vice Chair
Tim Roland	Secretary
Ken Kirk	Asst. Secretary
Phil Gentry	Asst. Secretary

Also present were:

Bill Nielander	District Attorney
Joe DeCerbo	District Manager
Israel Serrano	Deputy Manager
Diane Angell	District Administrator

Residents & Guests	"See Sign in Sheet"
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FIRST ORDER OF BUSINESS

Call to Order

Kay Gorham called the meeting to order and led the pledge.

SECOND ORDER OF BUSINESS

Upcoming Meetings/Events

- A. June 7th, County Commissioner Arlene Tuck here, @ noon
- B. June 9th – 13th, FASD Conference, Orlando
- C. June 12th, Audit RFP deadline, 4:30 p.m.
- D. June 18th, Audit RFP opening, 10:00 a.m.
- E. June 21st, Managers Meeting, HCBOCC, @ noon
- F. July 4th – 5th, Independence Day, office closed

Kay expressed the Boards condolences to Phil Gentry for the loss of his mother.

THIRD ORDER OF BUSINESS

Approval of Minutes

The Board received copies of the May 8, 2024, Minutes for review. There being no further questions.

ON MOTION by Tim Roland, seconded by Butch Copeland with all in favor the minutes from May 8, 2024, Board meeting were approved.

FOURTH ORDER OF BUSINESS

Approval of Financials

The Board received copies of the May 2024 Financials for review. Phil Gentry asked if there was a minimum required to keep in the reserve accounts. Joe said it is standard to keep 90 days of operating costs in reserves.

ON MOTION by Butch Copeland, seconded by Ken Kirk with all in favor the May 2024 Financials were approved.

FIFTH ORDER OF BUSINESS

Treasurer

We received an assessment deposit of \$87,559 putting collections for the year at General Fund 85%, Lot Mowing 78%, and Village I 91%.

SIXTH ORDER OF BUSINESS

Manager

A. Updates

There were no questions about the updates sent out by Joe.

B. FASD Conference

Joe reminded the Board to meet with him to review session options.

C. First Draft of Budget

Joe reviewed the process and distributed the first draft packet. He urged the Board to review the data and ask him or Diane any questions or share additional input.

SEVENTH ORDER OF BUSINESS

Adjourn Regular Meeting

ON MOTION by Tim Roland, seconded by Butch Copeland with all in favor the regular meeting was adjourned at 10:10 a.m.

EIGHTH ORDER OF BUSINESS

Convene Executive Session

The session was attended by Board members Kay Gorham, Butch Copeland, Tim Roland, Ken Kirk, Phil Gentry, District Attorney Bill Nielander, District Manager Joe DeCerbo, Deputy Manager Israel Serrano, and District Administrator Diane Angell. Attorneys Elizabeth Teegan and Natalie Bielby with the State Attorney Generals Office were present via telephone. A Court Reporter was used to record the session.

NINTH ORDER OF BUSINESS

Adjourn Executive Session

ON MOTION by Butch Copeland, seconded by Phil Gentry with all in favor the Executive Session was adjourned at 10:40 a.m.

TENTH ORDER OF BUSINESS

Reconvene Regular Meeting

The regular meeting was reconvened, and the public was invited to return to the meeting.

ELEVENTH ORDER OF BUSINESS

Attorney

Bill Nielander had nothing further to report.

TWELVTH ORDER OF BUSINESS

Letter of Resignation

Ken Kirk presented a letter of resignation to the Board.

ON MOTION by Butch Copeland, seconded by Tim Roland with all in favor of accepting Ken Kirks resignation.

The Board wished Ken well and thanked him for his service.

THIRTEENTH ORDER OF BUSINESS

Board appointment Seat #4

Joe received four inquiries and one resume for the upcoming Board seat vacancy. Troy Marsh was introduced to the Board.

ON MOTION by Tim Roland, seconded by Butch Copeland with all in favor to appoint Troy Marsh to fill Board Seat #4

Troy Marsh will be sworn in at the July 10th Board meeting.

FOURTEENTH ORDER OF BUSINESS

Supervisor Requests

Butch Copeland asked how much we want to invest in upgrading the existing community center with plans to develop a new center in the future. The building needs painting inside, and we had plans to remodel the kitchen and bathrooms. After discussion it was decided to proceed with the work.

Butch Copeland asked what was the Districts responsibility regarding the physical condition of employees.

Kay thanked Israel and the staff for doing such an excellent job in getting all the current projects completed.

Israel reviewed a map with the Board. He said we are wanting to redirect the Oak Leaf lift stations force main. It will eliminate the force main going into the golf course and will allow for more capacity to the Clubhouse lift station. We will have a main line available for residents to connect to the sewer system once completed and the new force main will also allow for future expansion.

FIFTEENTH ORDER OF BUSINESS

Public Comments

There being none.

SIXTEENTH ORDER OF BUSINESS

Next Meeting

- Wednesday July 10, 2024 @ 10:00 a.m.
 - 2nd Draft of Budget

SEVENTEENTH ORDER OF BUSINESS

Motion to Adjourn

ON MOTION by Butch Copeland, seconded by Phil Gentry
with all in favor, the meeting adjourned at 11:04 a.m.

Kay Gorham, Board Chair

Tim Roland, Secretary